

ICAO Pilot License Conversions

1. FAR part 61.75 makes provision for licensed foreign pilots of any ICAO member state to apply for an FAA (US) Private Pilot License, issued on the basis of your foreign license. Here are the steps to follow to apply for and activate your FAA PPL.

1. Go to this website and download the PDF form:

http://www.faa.gov/licenses_certificates/airmen_certification/foreign_license_verification/

2. Fill out the form and send it to the FAA along with copies of your foreign license, an English transcript of your license (if necessary) and a copy of your medical certificate or endorsement (make sure all documents are current according to your Civil Aviation Authority rules). Send to: Airmen Certification Branch, AFS-760, PO BOX 25082, Oklahoma City, OK 73125-0082 or fax the form and documents to (405) 954-9922.

3. Please put the Tampa Flight Standards District Office, as the location where you intend to make application for your FAA PPL.

4. Allow 60 days for processing the above form, once the FAA has received it either via postal mail or fax. **NOTE TO UK PILOTS: The Data Protection Act now requires your permission for the CAA to release any information to the FAA. Please check with the appropriate authorities (CAA) before submitting your 61-75 form to the FAA.**

5. After the FAA has processed your request, they will send you a letter of authorization. You must bring this letter of authorization with you when you arrive to Florida. Please make sure you also bring all other pilot documentation with you as well (ie: foreign PPL, English transcript, medical certificate or endorsement, logbook) and a picture ID (ie: Driver's License, passport).

6. Upon your arrival here, we will set up a meeting for you with a local Designated Pilot Examiner. The examiner will then look over all of your documentation and issue your temporary FAA PPL.

7. You must then complete a flight review with one of our instructors, who will then endorse your logbook. This will activate your FAA PPL as well as giving you rental privileges of our aircraft (completion of our Rental Agreement is also required).

Please note that this will only convert your license to a US Private Pilot License issued on the basis of your foreign Pilot License, therefore any restrictions you have on your foreign license (example: "no night flights authorized") will carry over to your converted US/FAA License.